

COLLEGE OF THE SEQUIOIAS COMMUNITY COLLEGE DISTRICT  
Board of Trustees Meeting  
June 7, 2021

**CONSENT CALENDAR**

**2**

Minutes of Previous Meetings

<b>Status:</b>	<b>Action</b>
Presented by:	Brent Calvin, Ed.D. Superintendent/President

**Issue**

Minutes of the COS Board of Trustees meetings are being presented for approval.

- May 10, 2021 – Regular Meeting

**Recommended Action**

Approval of the Board of Trustees minutes is recommended.

**MEETING MINUTES OF THE BOARD OF TRUSTEES  
OF THE  
COLLEGE OF THE SEQUIOIAS COMMUNITY COLLEGE DISTRICT**

**Monday, May 10, 2021**

**4:00 pm** – Closed Session

**5:00 pm** – Regular Session

**Location**

College of the Sequoias, Visalia Campus

Sequoia Room 1

915 S. Mooney Blvd.

Visalia, CA 93277

Zoom

**Board of Trustees**

Greg Sherman, Kenneth Nunes, Raymond Macareno, Lori Cardoza, John Lehn,  
Brent Calvin, Superintendent/President; Noorulain Ali, Student Trustee

**MINUTES**

**BOARD MEMBERS PRESENT:** Lori Cardoza, John Lehn, Raymond Macareno, Ken Nunes Greg Sherman, Noorulain Ali

**BOARD MEMBERS ABSENT:**

**SENIOR MANAGEMENT PRESENT:** Brent Calvin, Jessica Morrison, Ron Perez, John Bratsch, Jennifer La Serna, Louann Waldner, Dali Ozturk

**CLOSED SESSION**

**I CALL TO ORDER**

President Lehn called closed session to order at 4:05 pm.

**II PUBLIC COMMENT**

- Public Comments Concerning Items **On** the Closed Session Agenda – None.

**1. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/NON-REAPPOINTMENT (GC §54947)**

Number of Positions: 1 position

**2. CONFERENCE WITH LABOR NEGOTIATOR (GC §54957.6)**

- College of the Sequoias Adjunct Faculty Association (COSAFA)  
Chief Negotiator: Brent Calvin
- California School Employees Association (CSEA), Chapter 408  
Chief Negotiator: Brent Calvin
- College of the Sequoias Teachers Association (COSTA)  
Chief Negotiator: Brent Calvin

**3. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (GC §54957)**

Superintendent/President – Mid-Year Review

**4. BOARD SELF-EVALUATION (BP 2745)**

**OPEN SESSION**

**III CALL TO ORDER**

- President Lehn called open session to order at 5:01 pm.
- Closed Session Reportable Actions – President Lehn reported that the Board voted unanimously to approve the settlement agreement between the district and employee #00368012.

- Pledge of Allegiance – Ms. Ali led the pledge of allegiance.
- President Lehn announced that Student Trustee Ali will conduct the rest of the board meeting.

#### IV PUBLIC COMMENT

- Public Comments Concerning Items **On** Agenda – None.
- Public Comments Concerning Items **Not** on the Agenda – None.

#### V BOARD AND EXECUTIVE STAFF REPORTS (NON-DISCUSSION ITEMS)

##### a. STUDENT TRUSTEE REPORT

Ms. Ali provided the following report:

- Student Senate Elections have concluded. The new Student Senate president is Nicole Anderson.
- Honors Reception and GradFest were held last week.

##### b. BOARD MEMBER REPORTS

All board members individually thanked Student Trustee Ali for her service this past year.

Trustee Macareno reported his attendance at the COJUSD board presentation, and plans to attend the FUSD and WUSD board presentations.

Trustee Nunes reported his attendance at the TJUHSD board presentation.

Trustee Cardoza reported her attendance at the TJUHSD board presentation.

Trustee Lehn thanked the District for all of the support and positive energy provided to students this past year.

##### c. FOUNDATION REPORT

Mr. Foster reported the following:

- COS Alumni Network – The COS Foundation is working with a marketing firm to develop a marketing and engagement strategy for an Alumni Network. The plan is to begin this fall with the new 2021 class and in the community.
- COS Foundation Receives its second \$150,000 from the Jay Pritzker Foundation to support scholarship and emergency Grants – The Foundation secured the second round of funding of \$150,000 to support students that are halfway through their course of study to enable them to finish their goal of completing a certificate/degree or transferring to a college or university. This second round will be distributed during this current scholarship awarding cycle to support 2021-2022 scholarships and emergency grants. Foundation will award \$120,000 in new scholarships immediately, provide \$25,000 worth of emergency grants to students over the next school year, and use \$5,000 to support the administration and marketing of these programs. This single grant represents a 1/3 increase in total scholarship funding provided to the student body per year.

##### d. ACCREDITATION REPORT

Dr. La Serna reviewed the attached Accreditation Report.

##### e. SUPERINTENDENT/PRESIDENT'S REPORT

- Recognition of Student Trustee – Dr. Calvin thanked Ms. Ali for her service as Student Trustee for the 2020-21 year.

Dr. Calvin reported the following:

- Will present to the FUSD and WUSD boards this week.
- Vaccination clinics are coming to an end as traffic is slowing down.
- Two graduation ceremonies will be held on May 20 to accommodate COVID restrictions.
- Attended the Seen and Unseen Art Gallery event.
- Viewed the COS Theater's live-stream performances.

## VI REPORTS

- a. **ACADEMIC SENATE PRESIDENT'S REPORT/ UPDATE**  
Mr. Turner reported that the Executive Board attended the State Academic Senate Plenary and voted on resolutions concerning equity. Faculty awards will be held on May 12.
- b. **COSTA PRESIDENT'S REPORT/UPDATE**  
Mr. Hurst announced that the new COSTA president is Tracy Redden. He expressed his appreciation working with the Board and Senior Management.
- c. **CSEA PRESIDENT'S REPORT/UPDATE**  
Mr. Terry reported that the Theater live-stream is available on YouTube.
- d. **COSAFA PRESIDENT'S/UPDATE**

## VII INFORMATION

1. **QUARTERLY FINANCIAL REPORT CCFS-311Q 3rd QUARTER FY 2020-2021**  
Mr. Perez presented the CCFS-311Q Financial Report which shows a projected surplus for the General Fund.
2. **QUARTERLY UPDATE - BUDGET ACCOUNTABILITY (Quarter Ending March 31, 2021)**  
Mr. Perez presented the quarterly budget accountability report. These reports reflect changes to revenue and expenditure budgets with descriptions included for the largest components of those changes. The reports provide additional accountability for the District budget process.
3. **2021 – 2025 STRATEGIC PLAN**  
Dr. Calvin presented a PowerPoint reviewing the Strategic Plan. The Institutional Planning and Effectiveness Committee met with campus committees, students, and community members during the 2020-2021 academic year to gather input and to prepare the 2021-2025 Strategic Plan. The Strategic Plan Objectives were developed to achieve the District Goals in the 2015-2025 Master Plan. The final draft was made available to all District constituencies for review, input and corrections.
4. **PROFESSIONAL LEARNING PLAN**  
Mr. Armstrong presented the Professional Learning Plan. He explained that Action 4.3.1 of the 2018-2021 Strategic Plan asks that the District to "Implement a Professional Development Plan for the coordination, alignment, and management of professional development activities and new employee orientation."
5. **INSTITUTIONAL IMPROVEMENT PROJECT UPDATE (IIP)**  
Mr. Armstrong presented a PowerPoint outlining Jennifer Verissimo's IIP for Spring 2021 – Rewriting the Chem 10 Lab Manual.

## VIII CONSENT CALENDAR

Trustee Sherman moved to approve the Consent Calendar as presented; Trustee Cardoza seconded. AYES: Cardoza, Lehn, Macareno, Nunes, Sherman. ABSENT: None. Motion carried.

6. **MINUTES OF THE PREVIOUS MEETING:**
  - April 5, 2021 – Study Session
  - April 12, 2021 – Regular Meeting
7. **PERSONNEL REPORT 11-2020-2021**
8. **PAYMENT OF BILLS**
9. **2020-2021 WORKING BUDGET APPROVAL**  
(July 1, 2020 to April 21, 2021)
10. **RATIFICATION OF 2021-2022 SABBATICALS**

It is recommended that the Board of Trustees ratify Jamie Moore’s one (1) semester sabbatical leave for spring 2022 as recommended by the Faculty Enrichment Committee.

**11. APPROVAL OF EQUAL EMPLOYMENT OPPORTUNITY FUND MULTIPLE METHOD ALLOCATION MODEL CERTIFICATION FORM, FISCAL YEAR 2020-2021**

It is recommended that the Board of Trustees approve and certify the attached 2020-21 EEO Fund Certification Form.

**IX ACTION**

**12. CURRICULUM: NEW, MODIFIED, DELETED**

Dr. La Serna presented new curriculum as required by Ed Code and Title 5.

Trustee Cardoza moved to approve Curriculum: New, Modified, Deleted as presented; Trustee Sherman seconded. AYES: Cardoza, Lehn, Macareno, Nunes, Sherman. ABSENT: None. Motion carried.

**13. APPROVING AMENDED AND RESTATED BYLAWS FOR THE MEASURE J INDEPENDENT CITIZENS’ BOND OVERSIGHT COMMITTEE (Resolution No. 2021-07)**

Mr. Perez explained that the Board of Trustees previously established an independent citizens’ bond oversight committee (“Committee”) in connection with issuance of bonds under its Measure J, approved by voters on November 4, 2008. This Resolution amends and restates the Bylaws for the Committee to make them conform with updates to the Education Code, and rescinds the previous Bylaws of the Committee.

Trustee Nunes moved to approve Resolution No. 2021-07 as presented; Trustee Cardoza seconded. Motion carried by the following roll call vote:

AYES: Nunes, Cardoza, Macareno, Sherman, Lehn  
NOES:  
ABSENT:  
ABSTAIN:

**14. APPROVAL OF REOPENING TULARE MEASURE J FUND 413 – BOND FUNDS (Resolution No. 2021-08)**

Mr. Perez reported that the final bond issuance of the Tulare Measure J bonds originally passed by the voters November 2008, sold on April 27, 2021 in the amount of \$22.8 million. District expenditures directly associated with the Tulare Phase II project will be expended from the reopening of fund 413.

Trustee Cardoza moved to approve Resolution No. 2021-08 as presented; Trustee Macareno seconded. Motion carried by the following roll call vote:

AYES: Cardoza, Macareno, Nunes, Sherman, Lehn  
NOES:  
ABSENT:  
ABSTAIN:

**15. APPROVAL AND TRANSFER OF DISTRICT COVID-19 SPECIAL RESERVE FUNDS (Resolution No. 2021-09)**

Mr. Perez recommended that the Board of Trustees approve the permanent transfers of \$5,737,000 million as originally approved in June 2020 from the COVID-19 District Special Reserve to the funds noted in the analysis section.

Trustee Sherman moved to approve Resolution No. 2021-09 as presented; Trustee Cardoza seconded. Motion carried by the following roll call vote:

AYES: Sherman, Cardoza, Macareno, Nunes, Lehn  
NOES:  
ABSENT:  
ABSTAIN:

**16. BOARD POLICIES – 1<sup>st</sup> READ**

Dr. Calvin reviewed the following revised policies which were reviewed and/or approved by Senior Management, District Governance Senate, and Academic Senate.

- BP 3510 – Workplace Violence
- BP 3515 – Reporting of Crimes
- BP 3518 – Child Abuse Reporting
- BP 3520 – Local Law Enforcement

Trustee Cardoza moved to approve the first reading of the Board Policies as presented; Trustee Sherman seconded. AYES: Cardoza, Lehn, Macareno, Nunes, Sherman. ABSENT: None. Motion carried.

**X ADJOURNMENT**

Ms. Ali adjourned open session at 6:43

Respectfully Submitted,

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Raymond Macareno, Board Clerk